

**THE SALISBURY MUSEUM
FEES & CHARGES 2017**

ADMISSIONS

All admission fees including group and formal education visits include VAT at the prevailing rate

<u>TICKET</u>	<u>STANDARD</u>	<u>*DONATION</u>
Adult	£7.50	£8.25
Child (5 – 16)	£3.60	£4.00
Family (2 adults/4 children)	£18.50	£20.35
Under 5's	FREE	FREE

* Donation Admissions can be tax effective if given under Gift Aid. They are 10% greater than the standard entry fee to enable Salisbury Museum to treat the whole amount paid as a donation and reclaim tax on the total. This amounts to an extra 25 per cent, potentially a very significant boost to museum funds.

Please sign a Gift Aid declaration if you are a UK taxpayer. Please be aware that you need to have paid or will pay an amount of income tax or capital gains tax for the current year that is at least equal to the amount of tax we claim on your donation. Other taxes such as VAT and Council Tax do not qualify. You need to take into account Gift Aided donations that you make to other charities and Community Amateur Sports Clubs in any financial year and it is your responsibility to pay any shortfall in tax.

If you are not a UK tax payer or you do not wish to make a voluntary donation, then you must pay the standard charges.

Concessionary rate: Disabled – carer has free entry.

DISCOUNTED ENTRY (Cannot be Gift Aided)

Proof is required for all those listed below:

Discount: 50% off to English Heritage Members, Spire House B & B, Cathedral View B & B, YHA, H M Forces, VisitWiltshire Voucher Holder, Students

Discount: £1.00 off to Stonehenge Visitors with valid ticket entry.

Two for one: YHA, Campaign to Protect Rural England (CPRE), HM Forces, Visit Wiltshire Voucher holders, First Great Western

Free: Members of The Salisbury Museum, Annual pass holders, Under 5's, Dorset County Museum Members, Museums Association, English Tourist Board, International Council of Museums, ArtFund – Children only with Family Membership, Wiltshire Museum Members, Tourist Board Staff, Tourist Information Employees, Blue Badge and Guide Friday Guides,

Federation of Museums/Art Galleries, National YAC (when accompanied by a paying adult), Carers, Training Cathedral Guides

GROUPS

Self guided adult parties discount: £6.00 per head + one free ticket for driver/group leader where appropriate. Minimum group size is 10 people plus leader/driver. Groups must be booked in advance.

Self guided adult parties with an introductory talk: £9.00 per head + one free ticket for driver/group leader where appropriate. Minimum group size is 10 people plus leader/driver. Groups must be booked in advance.

Formal Education Groups (including Guides, Scouts, Brownies and all therapeutic groups):

Self guided visits to the Museum are FREE for Wiltshire schools.

Other self guided school groups are £2.50 per pupil.

All facilitated visits will be charged at £4.00 per pupil.

Facilitated visits for pre-school groups will be charged at £2.00 per pupil, minimum of 10 children per booking.

Outreach visits are available. These will be charged at a flat rate of £180 (inc VAT) per morning, £240 (inc VAT) all day. Please contact our learning team for details of costs. An additional charge of 0.50p per mile will be added to cover travel costs.

MEMBERSHIP SUBSCRIPTIONS

Individual members (over 16)(1 adult and 2 children)	£ 24.00
Family members (2 adults at same address + 4 children)	£ 36.00
Patron member	£150.00
Student (Students in full-time education)	£10.00

LETTINGS

Lecture hall

Charities/local societies. £25.00 per hour (10.30am – 5pm)
£30.00 per hour (5pm – 9pm)

Commercial £40.00 per hour (10.30am – 5pm)
£50.00 per hour (5pm – 9pm)

October to March will also include an additional £10.00 per hour heating charge

Prices include set up of the space, the use of an urn, microphone and digital projector.

Meeting room

Charities/local societies. £17.50 per hour (10.30am – 5pm)
£20.00 per hour (5pm – 9pm)

Commercial £28.00 per hour (10.30am – 5pm)
£35.00 per hour (5pm – 9pm)

Art exhibitions 35% commission + VAT on all sales of exhibited work

LECTURES

Lectures given by Staff

Minimum charge of £50.00 + 50p per mile travel (Plus VAT)

COSTS FOR STAFF TIME

For funding applications and situations when costs can be recovered:

Director	£400 per day
Curator	£300 per day
Learning and Outreach Officer	£300 per day
Exhibitions Officer	£300 per day
Finance Officer, Admin and Marketing	£250 per day
Other staff (i.e. reception)	£150 per day

RESEARCH FEES

The standard rate is £20.00 (Plus VAT) per hour charged in half-hourly blocks. For example if the research involved 90 minutes work the charge would be £30.00. The minimum charge is £10.00.

LOAN FEES

A charge of £20.00 (Plus VAT) per hour is charged for any work undertaken in preparation for any outgoing loans.

FILMING FEES

Includes permission to reproduce and the fee payable covering world rights (one language) for the programme/film specified only. The rights granted are non-exclusive and a new application must be made to The Salisbury Museum for any further use of the filmed material in any other programme/film or format.

VAT will be added to all fees.

£150.00 per hour (Plus VAT) minimum fee to film in the museum

REPRODUCTION FEES

No distinction is made between reproduction in colour or in black and white.

All fees quoted are for one edition only – subsequent editions must be the subject of a new application and will be subject to a discount of 50% off the original fee.

Under EU ruling 'one country' implies all member states, i.e. if single country languages are requested by an EU publisher, that publisher is deemed to have acquired right in that language throughout all territories of the EU.

If new photography or copying of images is necessary, the cost will be added to the fee, which does not include publication charges.

1. Taking a new photograph: £30.00 per image (Plus VAT)
2. New image scanning: £15.00 per image (Plus VAT)

All reproduction fees will be subject to a 100% additional fee if permission is not sought and agreed in advance of publication or use.

VAT will be added to all fees.

Category A media		
Media use	One Country (one language)	World (one language)
Books, newspaper editorial, magazines and journals	£60	£120
Educational text books (scholarly publications or journals)	£30	£60
Book jackets/magazine covers	£150	£300
Newspapers (feature articles)	£60	£120
Educational and documentary videos, slides and film strips, website images	£30	£60

Category B media (all three year rights)	
Media use	One Country (one language)
Postcards, greetings and Christmas cards, notecards	£120
Calendars, posters, fine art prints and gift wrap	£225
Games, jigsaws, mugs, T-shirts, souvenirs, three	£225

dimensional replicas and similar items	
CD, cassette, record or video covers	£225
Packaging	£350

All rights in category B are extendable for a further 3 years at 50% of the original fee

Category C media		
Media use	One Country (one language)	World (one language)
TV/Film - flash fee up to 30 seconds - standard (10 year rights)	£60	£90
TV/Film - flash fee up to 30 seconds. Inclusive of cable, digital, satellite, video and online streaming (10 year rights)	£100	£160
TV/Film - unlimited use for specified programmes	£200	£300

Credits

For print reproductions, copyright must be clearly stated as belonging to The Salisbury Museum

For use in TV/Film, an on-screen credit must be given to The Salisbury Museum.

For online use, a link to The Salisbury Museum website (www.salisburymuseum.org.uk) must be given.

THE ABOVE CHARGES ARE ALL SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTICE

Note: The Trustees may vary these rates at their discretion.

Amended by AG 31/03/2017